

CLASS XI (COM) ADMISSION INSTRUCTIONS AND ADMISSION FORM

1. The applicants are required to present physically and submit original documents in the school premises within 8.00 am to 10.30 am with effect from 17.06.2023 to 19.06.2023.
2. Admission will be given subject to verification of the category and marks they have mentioned during admission.
3. The applicants who failed to submit the original documents within the stipulated time will lose the chance to admit themselves.
4. Documents required
 - a. Filled admission form. (attached after this notice)
 - b. Original transfer certificate (TC)
 - c. Copy of date of birth certificate
 - d. Mark sheet of class xth exam sealed and signed by last school principal
 - e. Original migration certificates if not from CBSE.
 - f. Address proof in the name of parents only (gas bill/electricity bill/rent agreement etc)
 - g. Service certificate if any
 - h. Valid caste certificate if any
 - i. Original affidavit from 1st class executive magistrate for single girl child
 - j. Quarterly Fees as applicable(to be paid Online/UPI/Credit Card/Debit Card etc) Not in Cash.
 - k. 2 passport size photographs of the applicant student.
 - l. Blood group certificate of the applicant student.
 - m. Copy aadhar card of the applicant student and parents.

Adm I/C

Principal

ADMISSION FORM



केन्द्रीय विद्यालय
Kendriya Vidyalaya No 4
BHUBANESWAR

प्रवेश के लिए प्रार्थनापत्र
APPLICATION FOR ADMISSION

क्रम सं० Sr.No.

1. विद्यार्थी का पूरा नाम Name of Student
2. ईस्वी संवत् में जन्म-तिथि (अंकों में)
Date of Birth (in figures)
3. आयु (प्रसंगाधीन वर्ष की 1 अप्रैल को) वर्ष माह दिन
Age (as on 1st April of the Year) Year Month Days
4. राष्ट्रीयता Nationality
5. माता-पिता का ब्यौरा : माता पिता
Details of Parents : Mother X Father X
(i) पूरा नाम Full Name
(ii) व्यवसाय Occupation
(iii) कार्यालय का नाम, पूरा पता व दूरभाष संख्या
Name of office and full address with Tel. No.
(iv) पूर्ण आवासीय पता व दूरभाष संख्या mob -
Full residential address with Tel. No.
(v) मूल वेतन सम्बद्ध वर्ष की 1 अप्रैल को Email -
Basic pay as on 1st April of the year
(vi) प्रसंगाधीन वर्ष के 31 मार्च तक पिछले
7 वर्षों में हुए स्थानान्तरणों की संख्या
No. of transfers during last 7 years
(vii) माता-पिता की श्रेणी Category of parent
6. स्थानीय अभिभावक का पता (यदि हो)
Name & address of local guardian (if any)
7. अन्तिम विद्यालय जहां पढ़ा हो
Name & address of the school last attended with class
8. क्या यह केन्द्रीय विद्यालय था या मान्यता प्राप्त/अमान्यता प्राप्त विद्यालय था
Whether it was a Kendriya Vidyalaya, Recognised/Unrecognised School
9. विगत परीक्षा परिणाम Result of last examination
अंकों का प्रतिशत Percentage of marks
10. जिस कक्षा में प्रवेश चाहिए Class to which admission is sought
11. लिये जाने वाले प्रस्तावित विषय
Subject proposed to offer
12. क्या स्थानान्तरण प्रमाण-पत्र संलग्न है ? हां/नहीं
Whether the transfer certificate is attached ? Yes No
13. स्थानान्तरण प्रमाण-पत्र की संख्या व तिथि
No. & Date of transfer certificate
14. मातृ भाषा Mother tongue गृह नगर Home Town
15. क्या विद्यार्थी अनुसूचित जाति/जनजाति से है ?
Whether the student belongs to Scheduled Caste / Tribe

Aadhar Card No of child

WhatsApp No for classes

Blood Group

DECLARATION BY THE PARENTS

मैं एतद्वारा घोषणा करता/करती हूँ कि मेरे द्वारा दी गई उपर्युक्त सूचना मेरी जानकारी में सत्य है ।
I hereby declare that the above information furnished by me are correct to the best of my knowledge.
मैं विद्यालय नियमों से प्रतिबद्ध रहूंगा/रहूंगी । I shall abide by the rules of the Vidyalaya.

Date

Signature of Parents

FOR THE OFFICE USE ONLY

1. प्रमाणित किया जाता है कि मैंने आवेदन-पत्र और सम्बद्ध कागजातों की जांच कर ली है ।

Certified that I have checked the application form and the relevant papers are found in order.

Admission Incharge

2. सम्बद्ध कागजातों के निरीक्षणोपरांत एवम् शुल्क प्राप्तोपरांत कक्षा वर्ग में प्रवेश दे ।

Please admit to class section after checking the relevant papers and realise the dues.

Date

PRINCIPAL

दाखिला दिया गया Admitted to Class Section

प्राप्त धन का विवरण

Details of amount received :

शुल्क रसीद संख्या

Fee Receipt No.

प्रवेश शुल्क

Admission Fee

छात्र निधि

Pupils Fund

योग रु०

Total Rs.

तिथि

Dated निर्गत

शिक्षा शुल्क

Tuition Fee

विज्ञान शुल्क

Science Fee

कक्षा उपस्थिति पंजिका में नाम दर्ज किया गया ।

Name has been entered in the Class Attendance Register.

Class Teacher

प्रमाणित किया जाता है कि समस्त प्रविष्टियां छात्र पंजिका में दर्ज की गई एवम् शुल्क का भुगतान इस कार्यालय/कक्षा अध्यापक के द्वारा प्राप्त किया गया ।

Certified that all the entries have been made in the Scholar's register and the dues have been realised by Office / Class Teacher.

विद्यार्थी की छात्र पंजिका संख्या

खण्ड

है ।

The S.R. No. of the student is Vol.

Date

Office Incharge

FILE

Date

PRINCIPAL

CHECK LIST OF DOCUMENTS

Fresh

KV/Army TC

ADM Form No. :

Original TC No :

Date of Birth Certificate :

Dated :

Residence Proof :

Duplicate Copy of TC :

Blood Group :

Movement Order :

Affidavit (if any) :

RO Verification (if any) :

Counter signed TC (V onwards) :

Service Certificate :

AFFIDAVIT FOR SINGLE GIRL CHILD

Rs. 100/- Stamp Paper (Notary) Affidavit

I _____ aged _____ years , Indian

inhabitant occupation _____ Resident of

_____ is mother/father of

_____ Date of Birth

_____ submitting my undertaking to the Head of the Institution for admission

of my daughter _____ in Class-I (One) vide KVS Admission

Guidelines 2020-21

1. I hereby declare that Miss _____ is the only girl child in my family (with no male/female sibling). I understand that it shall be my sole responsibility to inform you about any change in status of Single Girl Child in the family immediately, if and when it occurs.
2. I am also aware that in case it is detected at any time that the affidavit sworn by me is false, appropriate action will be taken by the school authorities and KVS against me.

Signature of Father

Signature of Mother

Residential Address with Contact Number:

Solemnly affirmed at: _____

This _____ (Day) of _____ (Month) of 2020 (Year)

BEFORE ME

Explained and Identified by me,

Advocate